

Exhibitor	Hall / Stand no.	Outdoor exhibition area / Block
VAT no.	Contact	
Street / P.O. Box	E-mail	
Country / Town / Postcode	Tel. with area code and ext.	

Mandatory disposal fee

The disposal fee per square meter of rented exhibition space is mandatory and covers the environmentally friendly disposal of small amounts of waste during setup and dismantling, as well as throughout the entire duration of the event.

The disposal of production waste, exhibits, and stand construction elements (see Terms and Conditions on page 2) is not included in the disposal fee.

The disposal fee will be invoiced to the contractual partner together with all other services provided by Messe München GmbH after the event.

Furthermore, the provisions set out in Messe München GmbH's Technical Guidelines under point 6.1 apply to waste disposal. Messe München GmbH's General Terms of Contract for Exhibitor Services apply additionally.

Binding order for the mandatory disposal fee

We hereby order from Messe München GmbH, subject to the terms of business detailed on page 2:

Item no.	Description	Exhibition space	EUR/unit
396	Disposal fee per square meter of rented exhibition space Please note the information on page 2 regarding the services included in the disposal fee	_____ m ²	4.00/m ²

Binding order for additional waste disposal

We hereby order from Messe München GmbH—in the name and on behalf of the above-named exhibitor, subject to the terms of business detailed on page 2:

Item no.	Description	Qty.	Delivery date	EUR/unit
30801	Disposal of carpeting Price incl. collection and disposal from stand of rolled or bundled carpeting.	_____ m ² of carpet	_____ delivery date	4.00/m ²
30807	Disposal of wooden panels and chipboard Price incl. collection and disposal. All material must be stacked on a pallet in the loading yard.	_____ m ³ of wood	_____ delivery date	142.00/m ³
30812	Disposal of loose quantities of mixed recyclable materials Price includes removal, per cubic meter or part thereof.	_____ m ³ of waste	_____ delivery date	159.00/m ³

For the disposal of other waste, we will provide you with a quote on request.

All waste not covered by the disposal fee will be taken away by us and disposed of in an environmentally friendly manner.

Place / date

Company stamp and legally binding signature of exhibitor

■ Terms of business

1 General

- 1.1 Every exhibitor is obliged to dispose of such waste as is generated on his exhibition stand which are not included in the disposal fee at his own expense and without delay.

The disposal fee covers small amounts of waste generated during the course of setting up and dismantling exhibition stands, including cover sheets and packaging materials. It also includes waste generated during the operation of the exhibition stand during the event, as well as small amounts of food waste, provided that this is safely packaged deposited on the stand perimeter in the evening.

Messe München GmbH provides exhibitors with a wide range of environmentally friendly waste disposal services. Once Messe München GmbH's approved waste disposal contractor has been appointed, the latter guarantees the due and proper disposal of the waste generated.

The disposal of large quantities of food waste and waste fats (see 3.2), the disposal of floor coverings (carpets, PVC, artificial turf, vinyl and laminate flooring, etc.), production waste, exhibition items and furniture, stand construction elements, hazardous waste (paints, varnishes, chemicals/hazardous waste), refrigerators and electrical appliances, car tires, batteries and rechargeable batteries, photovoltaic systems, etc. must be ordered in addition.

- 1.2 If you have appointed a company to build your exhibition stand, please inform the company concerned of our relevant guidelines.
- 1.3 In accordance with Munich city council statutes concerning the disposal of commercial and construction waste, the separation of waste into individual recyclable groups is a mandatory requirement. All exhibitors and stand builders are therefore obliged to take effective steps before, during and after the event to minimize waste and ensure both its proper separation and disposal.
Disposable carpeting should be avoided. Please refrain from using disposable tableware.
- 1.4 Waste for the disposal of which no approved waste disposal contractor has been appointed may at no time be stored outside the rental stand area.
- 1.5 The storage of empty boxes in the hall is generally prohibited.
- 1.6 The waste containers in the loading yards may be filled by persons appointed by Messe München GmbH only.

2 Waste disposal during the stand setup and dismantling periods

- 2.1 Page 1 of this form should be used for ordering waste disposal services. We kindly ask you to place your order no later than six weeks prior to the start of the setup period to ensure the punctual processing of your order.
- 2.2 Carpeting (item no. 30801) can be rolled up or bundled and left on the stand for collection if the disposal has been ordered. Wood and chipboard (item no. 30807) as well as any other waste generated (item no. 30809) can be collected following the order via page 1. Wood waste and/or chipboard can be collected from OUTSIDE the halls/the loading yards only and must be stacked on a pallet for transportation
- 2.3 On the evening of each stand setup and dismantling day, all waste must have been removed from the halls.
- 2.4 The rental area is to be left in a swept and generally clean state at the end of the dismantling period. Adhesive tape and other debris are to be removed by the exhibitor/contractual partner himself or by a company appointed by him. Any cost incurred for the removal of adhesive tape or tape residue that has not been removed from the hall floors by the end of the specified dismantling period will be charged to the exhibitor/contractual partner.

3 Waste disposal during the event

- 3.1 Gray waste sacks will be distributed during the event for any standard (non-production) waste generated on the stands. The sacks filled with waste must be deposited on the stand perimeter in the evenings. Any further questions you may have should be addressed to the ICM-Team.
- 3.2 Containers for food waste and old oil / fat are delivered to the outside of the Halls. All containers are equipped with rollers and can be moved by hand. Please place your binding order minimum six weeks before the event.

4 Billing of disposal services and other provisions

- 4.1 All prices stated are net and subject to statutory value-added tax.
- 4.2 The order placed via page 1 is binding. Services ordered will be billed to the contractual partner. Cancellation is possible free of charge up until 14 calendar days prior to the date of delivery. Any cancellations made after this time will be billed at 50% of the price. The full price will be charged if the services ordered are rejected upon their delivery.
- 4.3 The recipient of the bill is always the contractual partner of Messe München GmbH. The bill cannot be addressed to a third party and will not be split into multiple invoices (see General Terms of Contract for Exhibitor Services).
- 4.4 The contractual partner is obliged to pay the amount due without deduction immediately upon receipt of the bill. Messe München GmbH is entitled to demand advance partial payment of the services ordered. Messe München GmbH is not obliged to check the details stated for their correctness and completeness. Any doubt in this respect is the responsibility of the customer.
- 4.5 Messe München GmbH reserves the right to change its prices due to higher disposal costs.
- 4.6 The provision of items on a rental basis is for the agreed use and period only. The contractual partner is liable for any damage and/or loss. Any items that are not returned will be charged to the exhibitor at the cost of replacement. The repair cost of any damage will also be billed to the contractual partner insofar as no replacement is required.
- 4.7 Waste stored by the exhibitor/contractual partner, his customers or persons appointed by him outside the area of the stand without any arrangements having been made for its disposal and waste left by aforementioned parties on the grounds of Messe München GmbH after the designated stand dismantling period will be disposed of as mixed waste (loose quantities; item no. 30812) at a price of EUR 159.00/m³ plus VAT, whereby a separate handling fee (item no. 30806) of EUR 82.00 plus VAT will be raised additionally. Each cubic meter or part thereof will be charged as 1 m³. Any cost incurred for the removal of adhesive tape or tape residue that has not been removed from the hall floors by the end of the specified dismantling period will be charged to the contractual partner.
- 4.8 Messe München GmbH's Technical Guidelines and its General Terms of Contract for Exhibitor Services apply additionally.