

ECNP Industry Rules and Regulations

ecnp
Neuroscience applied

www.ecnp.eu/congress2027

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The Stichting 40th ECNP Congress is a Dutch public-interest-serving ("ANBI") entity



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These rules and regulations apply to companies who intend to support the 40th ECNP Congress by organising industry activities for a sponsorship fee.

The legal entity organising the congress is Stichting 40th ECNP Congress, hereafter called ECNP, a foundation incorporated under Dutch law, registered office Daltonlaan 400, 3584 BK Utrecht, the Netherlands, Chamber of Commerce registration 96140097, RSIN 867485413.

1. Rules and regulations with respect to the activities

Submission of applications

The company will submit its application via the ECNP Congress website. In submitting its application, the company agrees to be bound by these ECNP Industry Rules and Regulations, the ECNP Privacy and Data Security Policy, the ECNP Industry Guidelines, the Registration Terms & Conditions and CCIB Exhibition General Regulations. The company will arrange that all persons involved on their behalf will be informed of these documents.

Allocations

ECNP will take preferences of time slots as stated on the industry session application form into account as much as possible but does not provide guarantees in that regard.
The final time slot allocation is made by ECNP and is sent to the company by 14 April 2027.
The exhibition floor plan will be designed in accordance with the actual stand sizes requested, the technical regulations of the Centre Convencions Internacional de Barcelona (CCIB) (taking into account escape routes and emergency exits) and with the intention of maximising each individual stand's visibility to the participants of the 40th ECNP Congress.
The space assignment for initial applications is made by ECNP and is sent to the company by 16 March 2027.

Acknowledgment

The activities of the company will be acknowledged with an allocated exhibition space number and/or session room, date and time, and listing of the company name and brief (100 word) description on the ECNP Congress website, the Congress app and the Congress platform.

Types of activities

The company's activities may consist of organising industry sessions, exhibition and group registrations.

External agencies

Companies may engage the services of external agencies for logistic and technical support purposes. The company shall inform ECNP in advance by using the Agency reply form, identifying the agency name and the industry activities that will be performed. ECNP will not accept any requests by any agency in the absence of a written statement by the company in respect of such agency. The company remains solely responsible for the industry activities.



Exhibition stand limitations

As an exhibitor, audio use at the exhibition stand is permitted as long as the volume does not disturb other exhibitors. Light projection and displays outside the exhibition stands are not allowed. Aisles must remain clear at all times. Exhibitors are responsible for managing queues arising from any stand activity, including coffee service or giveaways, ensuring they run along their own stand and do not obstruct or extend across aisles. ECNP reserves the right to modify or prohibit any setup or activity that causes disruption or is deemed unsafe.

Interactive elements such as games, giveaways, or props must be submitted for prior approval. Exhibitors are responsible for supervising their installations, preventing trip hazards, and ensuring no items are left unattended in public areas. ECNP and the venue may remove or adjust any activity considered hazardous, and exhibitors accept full responsibility for the safety and management of their stand.

Directional signage

ECNP exclusively provides the signage related to industry sessions and exhibitions. No other signage by the company is permitted.

Promotional activities onsite

No promotional activities are permitted outside the company's exhibition stand or industry session rooms. The ECNP Industry Guidelines apply.

Parallel programme

Company related activities during the official ECNP Congress programme from 25 September through to 28 September 2027 including the General Assembly and the faculty event in the evening of 26 September 2027, are limited to: industry sessions, exhibition and internal staff meetings.

The company is kindly requested not to organise external meetings or other events in parallel with the Industry Satellite Symposia and Industry Mini Sessions. It would be appreciated for information purposes only if ECNP is notified of any activity the company is organising around the ECNP Congress.

ECNP cannot withhold industry partners from making 1:1 appointments with their KOLs, but it is not allowed to organise smaller meetings with several participants of the ECNP Congress during the period mentioned above, taking away these participants from the congress sessions. Please also consider that your KOLs might be committee members of ECNP who need to attend certain sessions or committee meetings. Your 1:1 appointments should not interfere in any way with the congress meeting schedules.

Smoking

The ECNP congress is a non-smoking event.

Language

The official language of the ECNP Congress is English. No simultaneous translation is allowed at any time.

Children at the congress

Children under the age of 18 are not permitted in the congress venue beyond the registration area.



Press

The company (or third party) shall not organise press conferences in the congress venue or during congress hours. Company and third-party press material should not include the ECNP Logo. No reference to the ECNP Congress shall be made unless information or documentation is included about data presented at the ECNP Congress. If information or documentation is included about data presented at the ECNP Congress, the following disclaimer shall be included: "Does not imply endorsement by ECNP of the views expressed or the products and/or services that the company offers". Company supported content or sessions must include the formula: "*Financially supported by <name company> during the 40th ECNP Congress*". The ECNP Press Officer, Tom Parkhill, can be contacted at press@ecnp.eu.

Photography and filming

Audio and video recording and flash photography are strictly prohibited during Congress sessions.
Photography of slides is permitted only for personal reference—reproduction is forbidden. Photography of posters is allowed under similar conditions.
Camera glasses are not allowed at the Congress due to privacy risks. Wearing such devices may result in denied access to the venue, in line with current safety practices.
No professional filming crews or photographers are permitted in session rooms or poster areas, except for crews hired by the 40th ECNP Congress Foundation.

Referencing the ECNP Congress

Text reference can be made to the ECNP Congress or ECNP as follows. On the invitation for industry sessions: "*Financially supported by <name company> during the 40th ECNP Congress".* Information for the press is available in the Industry manual (to be published before 31 May 2027).

Information on the live streaming of an industry session is available in the ECNP Industry Guidelines. Reference to the company's exhibition is limited to a brief invitation to visit the stand, for example: *"Please visit the exhibition stand of <company name>"* or similar wording. No reference to submitted posters, trade logos and/or names may be indicated on invitations for industry sessions.

Congress highlights/reports of industry sessions or exhibition sponsored by the company and produced by the company and published on educational websites must include the following disclaimers: "*Financially supported by <name company> during the 40th ECNP Congress*".
If the company wants to make summaries of sessions, including industry sessions, during the ECNP congress permission has to be obtained by the company from the other company (and speakers) in case of industry sessions, and from the speakers in case of any of the ECNP sessions. ECNP should receive the notification of the permission received by the company. It is the responsibility of the company to adhere to all relevant codes and regulations in these summaries and to include the text "*Financially supported by <name company> during the 40th ECNP Congress*".

For promotion only the images as given in the promotional kit are used. Any other image/logo or images from ECNP's online congress platform cannot be used.



2. Other legal rules and obligations

Payment

The sponsorship fee is payable in one instalment and 100% of the sponsorship fee is invoiced after the application is submitted to ECNP. If this payment is not received in a timely fashion, ECNP will not reserve space(s) or times slot(s) for the company and any allocated space(s) or time slot(s) may be re-assigned at ECNP's discretion.
All invoices are payable within 15 days of invoice date. The company is prohibited from using any assigned space(s)/time slots unless the sponsorship fee has been paid in full.

VAT

Dutch VAT will be charged in accordance with European Union legislation.

Bank details

Bank:	ABN AMRO bank
Account name:	Stichting 40th ECNP Congress
	Daltonlaan 400
	3584 BK Utrecht
	The Netherlands
Account number:	IBAN: NL82ABNA0147162149
	BIC: ABNANL2A

The bank transfer must clearly state the company name and invoice number. Any applicable taxes and bank charges are payable by the company and for its account.

Sponsorship fee

ECNP and the company acknowledge that this sponsorship and the sponsorship fee were not determined in a manner which takes into account volume or value of business generated between them and shall in no way obligate ECNP to purchase, use, recommend or arrange for the use of any product of the company. ECNP shall however ensure that the sponsorship is disclosed to the beneficiaries and/or attendees of the ECNP Congress.

Cancellation policy

ECNP must be notified as soon as possible in writing of any cancellations. A cancellation will result in the release of the allocated space(s) or time slot(s). 50% of the sponsorship fee is refunded for cancellations made by the company before 1 May 2027; no refunds are made for cancellations made on or after 1 May 2027. The date of receipt of the written notification by ECNP is binding.

Liquidation or bankruptcy

ECNP may cancel industry activities with no obligation to repay the sponsorship fee if the company files for voluntary liquidation or the bankruptcy of the company is requested or granted.



Liability

a. Although ECNP will take reasonable protections to protect the company's interests, ECNP shall not be liable nor held responsible for any claims, liabilities, losses, damages, or expenses relating to or arising out of any injury to any of the company's personnel or to any other person or any loss or damage to any property of the company, whether during an exhibition or industry session or not, or any other property where such injury, loss or damage is caused by or is in any way connected to the company's participation in the ECNP Congress, unless caused by intent or wilful negligence on the part of ECNP or its management personnel.

b. In order to safeguard its interests described in subparagraph a., the company shall arrange for suitable liability insurance – which may be arranged through self-insurance – to cover personal injury or damage to property arising in connection with the ECNP Congress, including but not limited to the build-up, dismantling and exhibition period and the construction safety of the exhibition stands and/or industry session.

c. The company shall protect, indemnify, hold harmless and defend ECNP and its officers, employees, agents and suppliers from any such claims, liabilities, losses, damages and expenses – and waives any claim against them – arising out of any statement made by the company or its officers, employees, agents and/or suppliers at or in connection with the ECNP Congress concerning the company or its exhibits, products or services. The foregoing does not apply to claims arising from gross negligence or wilful misconduct on the part of ECNP or any person or object for which the organisers can be held liable under Dutch law.

d. The company shall arrange for suitable medical travel and health insurance for its employees, officers and agents attending or involved in the ECNP Congress.

Compliance

ECNP shall do its utmost to ensure that all use of sponsorship fees from the company shall comply with all relevant local laws, regulations and industry codes of conducts. ECNP undertakes to submit the ECNP Congress for assessment under the Ethical MedTech Conference Vetting system (e4ethics) prior to any of the funds being used to support the ECNP Congress.

Confidentiality

ECNP and the company will maintain confidential all information that it knows or should reasonably understand to be confidential.

Intellectual Property Rights

ECNP and the company shall respect the intellectual property rights of each other and of third parties. ECNP shall be authorised to use the company's trademarks and logo's for the purposes of the ECNP Congress. The company may use the ECNP promotional kit in materials related to the ECNP Congress.

Transparency

ECNP acknowledges that the company may be subject to obligations under disclosure codes, and may be required to make certain disclosures with respect to transfers of value made to healthcare professionals and healthcare organisations. ECNP acknowledges that such disclosures may include information about payments or other transfers of value made by the company to the Stichting 40th ECNP Congress and agrees that payments made by the company pursuant will be part of such disclosure, to the extent required under the relevant disclosure codes.



Data protection and privacy

ECNP and the company will comply with all applicable data protection and privacy laws.
The ECNP Privacy and Data Security Policy as published on the ECNP website applies.

ECNP urgently requests all parties to respect the privacy of the congress participants. This implies that no promotional material is displayed in hotels or left for the attention of participants in their hotel rooms. Please ensure that hospitality areas in hotels are kept low profile.

Anti-corruption

ECNP and the company will comply with applicable anticorruption laws and regulations.

Transfer

The company is not entitled to assign the activities or the obligations under these ECNP Industry Rules and Regulations – in full or in part – to any third party without the prior written approval of the ECNP.

Disclaimer

The Dutch foundation Stichting 40th ECNP Congress has its statutory seat in Utrecht and is registered at the Chamber of Commerce with number 96140097. If the Stichting 40th ECNP Congress is faced with an event beyond its control and decides, at its sole discretion, that such event complicates or prevents its performance, the Stichting 40th ECNP Congress and its agents shall be entitled, whether that event was foreseeable or not, to alter or cancel in full or in part the organised activities and/or any of its related elements (arrangements, timetables, planning of a scientific meeting, et cetera). Such events shall include wars, strikes, lockouts, riots and other civil disturbances, nature events such as earthquakes, floods and droughts, pandemics, virus outbreaks, and any other causes, including the deterioration of any existing events.
If the Stichting 40th ECNP Congress, at its sole discretion, considers this feasible, it shall (partially or fully) repay prepaid registration fees for the 40th ECNP Congress. However, companies and or participants shall not be entitled to claim compensation for any direct or indirect damages that they may incur from any such alteration or cancellation of the 40th ECNP Congress.

The Stichting 40th ECNP Congress will take reasonable measures to protect the companies and participant's interests, but shall not be liable for any loss or damage incurred by companies, participants or any third party caused by or in any way connected to the participation in the 40th ECNP Congress, unless such loss or damage is caused by the intent or the wilful negligence on the part of the Stichting 40th ECNP Congress or its management personnel. Disputes arising hereunder are governed by Dutch law and the Dutch courts shall be exclusively authorised to rule on such disputes.

Jurisdiction and forum clause

The legal relationship between ECNP and the company is subject to Dutch law. Any disputes shall be settled exclusively by the Amsterdam courts.