



Agency Reply Form

Please return this fully completed and signed form by e-mail to congress2025@ecnp.eu

Except for some compulsory services/suppliers (such as catering, electricity, water, etc.) the use of suppliers / agencies for logistical and technical purposes is permitted, provided that the contracting company informs ECNP, through this agency reply form, of the name of the appointed supplier / agency and which activities it will perform. Please note that the contracting company remains responsible for the activities organised by the appointed supplier / agency.

Contracting Company (represented company)

Company name: _____

Industry activity: Industry session code(s): _____ and/or Exhibition stand nr.(s): _____

Contact person ☐ Ms ☐ Mr ☐ Mrs

Last name: _____ First name: _____

Position: _____

Company address

Street: _____

Postal code, City: _____ Country: _____

E-mail: _____ Mobile phone: _____

Type of Activity allowed to perform by the Appointed Agency

We will use the below mentioned agency for logistics of

☐ Exhibition, stand number: _____

☐ Industry Session, Industry session code: _____

☐ Registration

Appointed Agency (should more agencies work on your behalf, please fill in a separate form for each agency)

Company name: _____

Contact person ☐ Ms ☐ Mr ☐ Mrs

Last name: _____ First name: _____

Position: _____

Company address

Street: _____

Postal code, City: _____ Country: _____

E-mail: _____ Mobile phone: _____

VAT number: _____

Invoices to be issued to the appointed agency ☐ Yes ☐ No

Agreement (to be signed by the contracting company – NOT by the agency)

By signing and sending this agency reply form the undersigned declares that the appointed supplier/agency is empowered to work on behalf of the company for activities of the 38th ECNP Congress and has been informed about all the Industry documents, such as [ECNP Industry Guidelines](#), [ECNP Industry rules and regulations](#), ECNP Industry Manual etc. [available for the industry activities of this congress](#). The organiser of the congress is the Stichting 38th ECNP Congress, in this document referred to as 'ECNP'.

Name: _____

Date (dd/mm/yyyy): _____ Signature: _____