



How to join ECNP Networks or Thematic Working Groups (TWG): application for membership

Requirements of the applicant and the application

The application to join an existing ECNP Network and TWG can be:

- Spontaneous
- Referred by a different ECNP body
- Referred by the (members of a) Network(s) and TWGs themselves

Before preparing your application, please visit the [ECNP website](#) to discover more about the Networks and TWGs.

For a list of the current Networks and TWGs, please visit [this webpage](#).

Requirements of the applicant

1. The applicant is a member of ECNP or willing to become an ECNP member if his/her candidature is accepted. To apply for ECNP membership, click [here](#).
2. Is actively involved in the research domain of the Network or TWG.
3. Is based in a clinical or basic science centre already successful at a national or international level in conducting research and applying for external funding.
4. Has already generated data regarding the research domain and has published in several peer-reviewed research journals.
5. Has access either to a patient clinic and/or to lab facilities (depending of the type of research).
6. Approves the main goals and aims of the Network.
7. Has identified how to contribute to the Network.
8. Regularly participates in meetings, symposia or congresses related to the research domain.

Requirements of the application

The application e-mail should consist of the following:

- Application letter including a reference on how the applicant became aware that he/she could join an ECNP Network.
- Curriculum Vitae.
- Information regarding the points mentioned under 'Requirements of the applicant' (see above).

The procedure

The procedure for applications to become a member of an existing ECNP Network is coordinated by the ECNP Office and is as follows:

1. **The application must be addressed by the applicant to the ECNP Office (ecnp-networks@ecnp.eu).**
2. The ECNP Office sends the application to the ECNP Networks Board and to the Chair and Co-Chair of the Network.
3. The ECNP Networks Board will review the application and communicate to the Chairs if the applicant is eligible. Next, the Chair and Co-Chair of the Network will review and discuss the application with the Network members in order to decide for or against membership (during a network meeting or conference call). They will communicate their final decision to the Board and the ECNP Office.

The Board and the Network will consider:

- the scientific standing of the new applicant and if the 'requirements' above are fulfilled.
- whether and how the applicant can strengthen the Network.

- whether the Network needs more members and can accommodate them.
 - the balance of senior and mid-career members in the Network.
 - the balance of basic, translational and clinical scientists in the Network.
 - the geographical representation in the Network.
 - (ideally) to have a maximum of two members per institute.
 - the gender ratio in the Network.
4. **Only the ECNP Office is entitled to transmit the final official decision to the applicant.**
 5. Approved applicants follow the requirements as specified here and are understood to know and follow the [ECNP Networks and TWGs guidelines](#). They have access to the Network stand-alone meetings and Network SharePoint. Their name and affiliation appear in the ECNP website, unless the applicant explicitly requests not to do so.
 6. Failed applicants are free to re-apply after 2 years.

Post-approval and evaluation of the members

To guarantee efficiency, Networks should not only discuss applications, but also the level of participation of their current members, using the requirements indicated here as main guideline for such evaluation. Chairs and Co-chairs can decide, with consultation of the Network Board if required, that a member can be dismissed from the Network or can be assigned a consultancy role.